

Materials Donation Policy

Sanbornton Public Library is grateful for the generosity of our community members who donate new or used material to the library. All donations are used to supplement, but not supplant, the regular collection budget. To maintain the efficient use of library staff time and to ensure a quality collection and book sale, the Sanbornton Public Library Board of Trustees has established the following policy:

The Library may accept print and non-print materials that comply with the Library's Materials Selection policy. These materials may be accepted or declined by the Library staff. Once accepted, the Library is solely responsible for how the materials are used. They may become part of the collection according to the Library's Material Selection policy, the Library's book sale, donated elsewhere or disposed of if necessary. Donated items will not be returned to the donor and the Library will not accept any item that is not an outright gift.

Due to storage limitations, the library must limit donations of physical materials to 1 box or bag per family per month

The Library will gratefully accept the following materials in good condition:

- Books that are 5 years old or newer (except classics)
- Audiobooks (CD only and in original packaging)
- DVDs & Blu-rays (in original packaging)

The Library will unfortunately not accept the following:

- Items in poor condition (moldy, water damaged, smelly) - we appreciate that you thought of us, but we can not accept items that have been in your family's basement or attic for extended periods of time.
- Magazines/pamphlets
- Textbooks
- Encyclopedias
- Music CDs
- VHS
- Cassettes
- Condensed books (such as Readers Digest volumes)